

The CVB Staff acts as your liaison
to area businesses to fulfill your particular needs,
free of charge.



1 SITE NEEDS EVALUATION + VENUE ARRANGEMENTS

Whether your group is large or small, professional or leisure, the CVB can help you find the perfect spot. Our connections are varied and range from the perfect hotel with all the perks to the unexpected intimate lodge built over a rural creek. We know all the historic and cultural venues available for every kind of meeting, lunch, dinner or party. We'll connect you with the perfect caterer & floral architect that suits your event style. If you'd like an outdoor event, we'll even coordinate your tent rental to top it all off.

2 TOUR COORDINATION

If your group is slated for touring, we'll help you develop the perfect itinerary to fit your group demographics & interests, including day trips to surrounding areas. We'll connect you with group-friendly eateries and point you toward out-of-the-ordinary points of interest. If you need a city guide, we'll arrange for a step-on host from Altrusa International. If you opt for our newest group tour opportunity and request a Private Home Tour, we'll make all the arrangements in full for you.

3 MARKETING & PR

The CVB Staff is trained to promote your event in a variety of ways. We'll submit press releases to area media, post your event on our web calendar & other social media outlets, and feature your event in our monthly e-news. We'll even design invitations & utilize our diverse data base of recipients, if this fits your event criteria. We're also here to help layout & design rack cards, flyers and print advertising if beneficial to your needs. If you need a banner displayed the week of your event, we'll arrange this with the city for you, as well as working with city officials in advance for necessary street closings.

4 IT'S ALL IN THE BAG

The CVB's mindset is this: What's ours, is yours. We'll provide your group with Quincy bags, complete with tools to help visitors find their way and save money while they're here. The bag contains the 50 Great Things to See & Do Brochure, the Quincy Area Visitors Guide, the Upass (allows free admittance into the area museums), the Quincy Shopper (chock full of discounts to local restaurants, stores, spas, clubs & more) and our area map. We'll also give you up to 50 Quincy lapel pins, 4 Quincy t-shirts and 4 mugs or shot glasses for VIPs free of charge.